

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS  
COMMISSION MEETING OF SEPTEMBER 29-30, 2005.

## ATTENDANCE

Members present at September 29 committee meetings: Tama Bergstrand, Carrie Bitterwolf, Diane Boothe, Gary Brogan, Dave Dean, Becky Ford, Larry Harris, Mark Hickey, Elaine Keogh, John Kijinski, Jeri Anne Lee, Norma Lloyd, Stephanie Olsen, Rhonda Seamons, Sue Skeen. SDE staff present: Larry Norton, Cina Oravez, Keith Potter, Mike Stefanic, Patty Toney. Absent: Jana Jones, Don Soltman, Loretta Stowers. Guest: Dick Ledington – Professional-Technical Education.

Members present at September 30 general meeting: Tama Bergstrand, Carrie Bitterwolf, Diane Boothe, Gary Brogan, Dave Dean, Becky Ford, Larry Harris, Mark Hickey, Elaine Keogh, John Kijinski, Jeri Anne Lee, Norma Lloyd, Stephanie Olsen, Rhonda Seamons, Sue Skeen. SDE staff present: Larry Norton, Cina Oravez, Keith Potter, Mike Stefanic, Patty Toney. Absent: Jana Jones, Don Soltman, Loretta Stowers. Guest: Dick Ledington – Professional-Technical Education.

## INTRODUCTIONS

Chair Norma Lloyd introduced new Commission members Dr. Diane Boothe of Boise State University and Jeri Anne Lee of Post Falls School District #273. Diane represents Public Higher Education on the Commission; Jeri Anne represents Secondary Classroom Teachers.

## AGENDA REVIEW/REVISIONS/APPROVAL

Motion: (Brogan/Keogh---CARRIED) to approve the September 29-30, 2005, Commission meeting agenda.

## APPROVAL OF MINUTES

It was decided to put the August 8-10, 2005, Commission meeting motions into the format of meeting minutes for Commission consideration/approval at the November 2005 meeting.

## STRATEGIC PLAN UPDATE

Chair Norma Lloyd reported that the revision of the Mission, Vision, and Operating Philosophy of the Commission strategic plan have been completed. Commission members went on to discuss the relationship between the long-term goals, objectives, and major challenge areas of a strategic plan. Members also discussed the relationship between objectives and committee responsibility. Norma reported that she and Rhonda Seamons would continue working on the strategic plan revision.

## STATE BOARD MEETING REPORT

Vice Chair Tama Bergstrand reported that she attended the State Board meeting in Coeur d'Alene on August 11, 2005. Some discussion topics included: reduced university tuition for family of higher education faculty as an incentive for faculty retention; the unexpected state budget windfall and the possibility of putting some of that back into education; the recent State Board administration budget request; a new historical wing in the state museum; six strategic areas for planning policy and government affairs; the approval of charter school rules; upcoming proposed legislative changes to Board rule; alcohol use at sports games; and accelerated learning and preparation program for high school students. Chair Norma Lloyd encouraged all Commission members to provide comment at the upcoming State Board public hearings on Board rule changes to increase high school graduation standards.

## ADMINISTRATIVE REPORT

Mike Stefanic reported on the following.

1. At the August 9-10, 2005, Professional Standards Commission meeting, the Commission approved the motion to authorize the Commission Ethics Committee to determine final disposition of purported violations of the Code of Ethics for Idaho Professional Educators. This was done to not place the entire Commission in a situation of voting on an issue without adequate information and in the event that an original ethics case were appealed to the entire Commission.
2. A temporary employee working 30 hours/week will be employed in the Bureau of Certification, Professional Standards, and Adult Services to help with the workload. The employee's salary will be split equally between Certification and the Professional Standards Commission.
3. The Title II report, including supplemental information from each of the Idaho teacher preparation programs, has been submitted prior to the October 7, 2005, deadline. Next year that report will be expanded considerably to include all Praxis II score data collected since September 1, 2004. The Department of Education will be collaborating with deans for a finalized definition of "program completers" and with Educational Testing Service for Praxis II data collection and analysis to prepare for the October 7, 2006, Title II reporting.
4. Mike Stefanic, Keith Potter, Tama Bergstrand, Shannon Haas, and Chris Kronberg will be attending the NASDTEC-sponsored Professional Practices Institute on October 18-21, 2005, in Scottsdale, Arizona.
5. On October 17-18 the State Board of Education will consider the following two approved focus visit recommendations: Idaho State University – Special Education-Deaf and Hard of Hearing Graduate Program (not approved in 2001); Northwest Nazarene University – Proposed Special Education Director Graduate Program.

6. A U. S. Department of Education team visited the State Department of Education last week to review Idaho's criteria for determining federal highly qualified requirements and all other federal programs. When that report has been received, it will be reviewed by the Department of Education and the State Board of Education.
7. E-mail addresses for Department of Education employees have changed; those changes are reflected on the current Commission member roster.
8. Bureau of Certification, Professional Standards, and Adult Services staff and State Board staff met recently regarding the issue of diploma mills. A revision of state statute is being proposed to require proper registration of degree and non-degree entities in Idaho.

## EXECUTIVE COMMITTEE

Chair Norma Lloyd reported that the Executive Committee discussed different sections of the Commission strategic plan. Norma distributed draft #1 of the strategic plan revision to Commission members. She asked Commission members/staff to think in terms of questions that need answers in order to facilitate more efficient committee work and then requested that any strategic plan revision additions or suggestions be e-mailed to her before the next Executive Committee conference call. The committee will discuss them, possibly incorporate them, and then present them for Commission approval at the November meeting.

Cina Oravez distributed a breakdown of the August 8 Commission orientation expense. She also briefly reviewed the budget report enclosed in the meeting packet, including income/expense detail through July 31, 2005; a breakdown of the salary and benefits for the new temporary employee who will work in the bureau; FY06 Commission budget detail; and further detail regarding the FY 05 carryover and estimated FY06 revenue.

Commission members discussed the need for computers for use by at least two committees during the course of a two-day Commission meeting.

Motion: (Kijinski/Skeen---CARRIED) to get estimated prices on two computers and appropriate software and hardware to present to the Executive Committee for purchase before the November meeting.

Motion: (Harris/Keogh---CARRIED) to purchase 35 thumb drives for the use of Commission members, staff, and program reviewers. The thumb drives will be for use by program reviewers but will be retained by the Professional Standards Commission. Retiring members of the Commission may retain their thumb drives.

*The Commission approved the budget portion of the Executive Committee report.*

## ETHICS COMMITTEE

*A motion was made and carried to move the Ethics Committee into Executive Session to review and discuss investigation records as prescribed by Idaho Code § 67-2345(d).*

*A motion was made and carried to move the Executive Session of the Ethics Committee into Open Session to vote on investigation records as prescribed by Idaho Code § 67-2345(d).*

#### Case Decisions

Case #20406 – Revocation

Case #20519 – Letter of Reprimand with stipulations

Case #20505 – One-year suspension retroactive with stipulations

#### Requests for Hearings

#20515 – scheduled for Coeur d’Alene on November 1, 2005

#20508 – proposed schedule is December 6-9, 2005

#20510 – proposed schedule is December 6-9, 2005

#20512 – proposed schedule is December 6-9, 2005

#20513 – proposed schedule is December 6-9, 2005

Because of the five upcoming hearings, the Ethics Committee would like the entire Commission to be aware of the possible future need to transfer monies within the budget to cover the costs of the hearings. The Ethics Committee also requests that the Commission schedule and provide budget monies for a training of hearing panel chairs. Such a training would probably be held in the spring of 2006 and would cost approximately \$5,000 - \$6,000.

### **AUTHORIZATIONS COMMITTEE**

The Authorizations Committee recommended that the Professional Standards Commission approve and submit to the State Board for their approval the following renewal Letter of Authorization requests:

COOPER, Candace, Boise #1, EC/ECSE Blended-Birth through Grade 3, 2<sup>nd</sup> year

ELLINGHOUSE, Albert, Boise #1, Administrator-Principal, 2<sup>nd</sup> year

KING, Tamara, Boise #1, Standard Exceptional Child-Generalist, 3<sup>rd</sup> year

OBERLANDER, Lorien, Boise #1, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

BARNES, Glen, Meridian #2, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

BAUER, Chris, Meridian #2, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

CIGICH (FIX), Sheila, Meridian #2, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

EDWARDS, Yuk Lan, Meridian #2, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

GROW, Monique, Meridian #2, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

INGLES, Catherine, Meridian #2, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

MEEK, Jamie, Meridian #2, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

ROOT, Kathy, Meridian #2, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

SWANDER, Melissa, Meridian #2, Pupil Personnel Services-Speech/Language Pathology, 2<sup>nd</sup> year

WHEELING, Sandra, Meridian #2, Pupil Personnel Services-Speech/Language Pathology, 2<sup>nd</sup> year  
 BUTTS, Rhonda, Snake River #52, (*already has certificate*)-Ed Media Generalist (Librarian), 2<sup>nd</sup> year  
 JONAS, Amy, Blaine County #61, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 GUAJARDO, Ricardo, Nampa #131, Pupil Personnel Services-School Psychologist, 2<sup>nd</sup> year  
 HALULA-SMITH, Catherine, Nampa #131, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 KORN, Susan, Nampa #131, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 LARSEN, G. Spencer, Nampa #131, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 MASON, Katie, Nampa #131, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 REMINGTON, Janine, Nampa #131, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 REQUA, Kellie, Nampa #131, EC/ECSE Blended-Birth through Grade 3, 2<sup>nd</sup> year  
 RYDEN, Rachel, Nampa #131, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 SWYGART, Bryan, Nampa #131, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 WINDER, Christina, Nampa #131, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 FRIEND, Heidi, Melba #136, Standard Exceptional Child-Generalist, 3<sup>rd</sup> year  
 WILLIAMS, Kelsey, Melba #136, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 LAMB, Darnea, Madison #321, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 STULTZ, Trina, Madison #321, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 FENNELL, Theresa, Minidoka County #331, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 JACKSON, Evea, Minidoka County #331, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 MILLER, Kimberly, Minidoka County #331, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 RICHINS, Curtis, Minidoka County #331, Standard Secondary-Business Technology Ed, 2<sup>nd</sup> year  
 STEVENSON, Sheryl, Minidoka County #331, Standard Secondary-Business Technology Ed, 2<sup>nd</sup> year  
 HELEKER, Lorrie, Payette #371, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 BROWN, Kathleen, New Plymouth #372, (*already has certificate*)-Ed Media Generalist (Librarian), 2<sup>nd</sup> year  
 EICHER, William, New Plymouth #372, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year  
 TRUNNELL, Duncan, New Plymouth #372, (*already has certificate*)-Ed Media Generalist, 2<sup>nd</sup> year  
 STUCKI, Jason, McCall/Donnelly #421, Standard Exceptional Child-Generalist, 2<sup>nd</sup> year

The Authorizations Committee recommended that the Professional Standards Commission approve and submit to the State Board for their approval the following new, one-year Letter of Authorization requests:

LINN, Amber, Boise #1, (*already has certificate*)-Gifted/Talented  
 MANNING, Jennifer, Boise #1, (*already has certificate*)-Gifted/Talented  
 MORGAN, Emily, Boise #1, (*already has certificate*)-Reading  
 WIRTHLIN, Tracey, Boise #1, (*already has certificate*)-Gifted/Talented  
 CHAPMAN-PECK, Kimberly, Meridian #2, Standard Exceptional Child-Generalist

DICUS, Kimberly, Meridian #2, Standard Exceptional Child-Generalist  
 GLASGOW, Malinda, Meridian #2, Standard Exceptional Child-Generalist  
 LIBERTY, Ryan, Meridian #2, Standard Exceptional Child-Generalist  
 LONGPRE, Leslie, Meridian #2, EC/ECSE Blended-Birth through Grade 3  
 STONEBERG, Trevor, Meridian #2, Standard Exceptional Child-Generalist  
 LLOYD, Heidi, Kuna #3, EC/ECSE Blended-Birth through Grade 3  
 CARLSON, Clovis, Pocatello #25, Pupil Personnel Services-School Psychologist  
 GILMAN, Sara, Blaine County #61, Standard Exceptional Child-Generalist  
 MECHAM, Jeff, Blaine County #61, Standard Exceptional Child-Generalist  
 BENSON, Kristina, Nampa #131, (*already has certificate*)-Gifted/Talented  
 CARREON, Liliana, Nampa #131, (*already has certificate*)-English as a Second Language  
 CHAVEZ, Michael, Nampa #131, Pupil Personnel Services-School Counselor  
 PITCOCK, Lillena, Nampa #131, Pupil Personnel Services-School Counselor  
 SIMON-MILLER, Carlana, Nampa #131, Standard Exceptional Child-Generalist  
 STAUFFER, Cortney, Nampa #131, Standard Secondary-ESL/Bilingual  
 SWANK, Alesia, Nampa #131, Standard Exceptional Child-Generalist  
 WAITE, Lynda, Nampa #131, (*already has certificate*)-Gifted/Talented  
 WETHERELL, Meredith, Nampa #131, Standard Exceptional Child-Generalist  
 WOLFE, Jamie, Nampa #131, Standard Exceptional Child-Generalist  
 NEIL, David, Vallivue #139, Standard Exceptional Child-Generalist  
 SCHANK, Timothy, Vallivue #139, Standard Exceptional Child-Generalist  
 ALLEN, Laura, Fremont County #215, (*already has certificate*)-Ed Media Generalist  
 (Librarian)  
 FENTON, Rebecca, Valley #262, EC/ECSE Blended (Birth Through Grade 3)  
 HOWARD, Kathy, Madison #321, Pupil Personnel Services-School Counselor  
 WILLIAMS, Shane, Madison #321, Standard Exceptional Child-Generalist  
 TRUDEAU, Kelly, Compass Charter, Administrator-Principal

Chair Stephanie Olsen distributed up-to-date alternative certification data for review by Commission members.

*The Commission approved the Authorization Committee report as presented.*

## **STANDARDS COMMITTEE**

Chair Larry Harris reported on the following committee discussion items:

1. The Standards Committee revisited standards and endorsements currently before the State Board. These items went to the board for a first reading at the June 2005 State Board meeting, and they will go to the board for a second reading in October. The committee reviewed/revised the standards and endorsements in light of recent public comment that was received regarding them.

*The Professional Standards Commission PASSED the Standards Committee's recommendation for Commission approval of the revised Idaho Standards for the Initial Certification of Professional School Personnel for teachers of Elementary Education, English Language Arts, Foreign Language, Mathematics, and Visual-Performing Arts with no changes from those approved on April 12, 2005, for advancement to the State Board of Education for final approval.*

*The Professional Standards Commission PASSED the Standards Committee's recommendation for Commission approval of the revised proposed rule for the Drama endorsement with no changes from that approved on April 12, 2005, and the Economics and Humanities endorsements, each with minor edits, for advancement to the State Board of Education for final approval.*

*The Professional Standards Commission PASSED the Standards Committee's recommendation of the proposed rule for the Social Studies endorsement as revised on September 29, 2005, for Commission approval for advancement to the State Board of Education for final approval.*

*The Professional Standards Commission PASSED the Standards Committee's recommendation for Commission approval of the proposed rule for the endorsements in American Government/Political Science, Art, Foreign Language, Geography, History, Mathematics, Music, and Natural Science, as revised on September 29, 2005, for final Commission approval for advancement to the State Board of Education for final approval.*

*The Professional Standards Commission PASSED the Standards Committee's recommendation for Commission approval of the proposed rule for Junior Reserved Officer Training Corps (ROTC) Instructors as revised on September 29, 2005, for appropriate rule format for advancement to the State Board of Education for final approval.*

*The Professional Standards Commission PASSED the Standards Committee's recommendation for Commission approval of the revised proposed rule for the Exceptional Child Certificate with no changes from that approved on April 12, 2005, for advancement to the State Board of Education for final approval.*

*The Professional Standards Commission PASSED the Standards Committee's recommendation for Commission approval of the elimination of the following endorsements: American Government and Political Science as stand alone endorsements, Anthropology, Arts and Crafts, Consumer Economics, Drafting, Standard Mathematics, and Philosophy.*

*The Professional Standards Commission PASSED the Standards Committee's recommendation for Commission approval of the elimination from the docket of the proposed rule change for Mathematics Basic.*

*The Professional Standards Commission PASSED the Standards Committee's recommendation for Commission approval of the elimination from the docket of the proposed rule change for Reading in the Content Area.*

2. Wendy St. Michell from the State Board office presented information to the committee regarding the growth in the number of Limited English Proficiency (LEP) students in Idaho and the board's AYP concerns about the students.
3. The committee began discussing two proposals – one for the Standard Secondary Certificate allowing individuals to earn this certificate as well as an Exceptional Child Certificate without having a 20-credit minor teaching field and a second proposal that would create a single certificate with endorsements in various levels and areas

(elementary, secondary, exceptional child, content areas, etc.). The committee will come back with something more definitive on this later this year.

Larry distributed to the Commission the Standards Committee Work Plan that the committee has developed for the coming year in accordance with the Commission strategic plan.

## **NEW BUSINESS**

### **Procedures for New Alternate Routes**

Larry Norton explained that the four alternative certification avenues that Idaho has had in the past – Consultant Specialist, Misassignment, Letter of Authorization, and Alternate Route – will be eliminated as of June 30, 2006. In their place the State Board has approved four new alternative certification avenues that become effective July 1, 2006. Larry distributed information on and discussed two of these avenues.

The Alternative Authorization – Teacher to New Certification replaces the Letter of Authorization. It is valid for three years and non-renewable, and a three-year extension is implied. The candidate must have a bachelor's degree, some educational certification, and be working toward a different type of certification. Full-Commission final approval is required.

The Alternative Authorization – Content Specialist replaces the Alternate Route program. It is valid for three years, non-renewable, and the individual must hold at least a bachelor's degree. The candidate must meet the entry qualifications for a particular teacher preparation college program.

### **Make-Up of the Professional Standards Commission**

Members spent time discussing whether or not the Commission composition appropriately reflects all of the stakeholders involved in the educational enterprise.

### **Adjournment**

Motion: (Brogan/Hickey—PASSED) to adjourn the meeting.

The meeting adjourned at 1:20 p.m.

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Mary Jane Markland  
Secretary  
Professional Standards Commission

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Dr. Michael P. Stefanic  
Administrator  
Professional Standards Commission